

Online Shop User Guide

#makeityours

Step 1

ADM opens online shop

Club shares online shop link via email & social media to all members

Club informs members of how shop works

- Delivery 2-4 weeks after orders placed
- No orders can be accepted if not placed online
- Orders delivered to the club free of charge and distributed to members

Step 2

ADM process orders on a weekly basis

ADM notifies members of any shortages within 7 days

ADM confirm expected delivery date to main club contact within 7 days

Step 5

ADM arrange delivery of orders to main club contact for distribution

Step 6

Club or members directly receive orders

Club distributes orders to members if delivery option chosen

Happy customers who provide testimonial & images for ADM to use via social media.

#makeityours